







Sheet1

|   |                              |                      |    |
|---|------------------------------|----------------------|----|
| ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ  | ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ | ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ | 0  |
|   |                              |                      | 0  |
|   |                              |                      | 0  |
| 1) Master file options  |                              |                      | 0  |
|   |                              |                      | 0  |
| 2) Other Options  |                              |                      | 0  |
|   |                              |                      | 0  |
| 3) Select Category  |                              |                      | 0  |
|   |                              |                      | 0  |
| X) Exit System  |                              |                      | 0  |
|   |                              |                      | 0  |
| Category of Maintenance: ALL  |                              |                      | 0  |
| @27   |                              |                      | 27 |
| X   |                              |                      | 0  |
| Enter an 'X' to exit the program  |                              |                      | 0  |
|   |                              |                      | 0  |
| @6  |                              |                      | 6  |
| Anytime you add a record to the Master File, the program                  |                              |                      | 0  |
| will continue to present one data entry screen after the                  |                              |                      | 0  |
| other. The only way it knows to stop asking for new records               |                              |                      | 0  |
| is if you leave the Primary ID blank. Conversely, if you fill             |                              |                      | 0  |
| in every field for one new record EXCEPT Primary ID, the program          |                              |                      | 0  |
| will ignore that record entirely.   |                              |                      | 0  |
| -   |                              |                      | 0  |
| You have the ability to search through the program for any 1st, 2nd,      |                              |                      | 0  |
| or 3rd ID, as well as by any word or phrase that you had entered          |                              |                      | 0  |
| into the comments field. This is true of the Master records and the       |                              |                      | 0  |
| Activity records also. You have an entire menu devoted to this one        |                              |                      | 0  |
| function: Search Through Service Call Data (option #2, Master File Menu). |                              |                      | 0  |
|   |                              |                      | 0  |
| @6  |                              |                      | 6  |
| This concludes Chapter 4.   |                              |                      | 0  |
|   |                              |                      | 0  |
| @5  |                              |                      | 5  |

T1,N,2,0